



Updating Preferences

This article provides instructions on how to Update Preferences in the Point Of Sale module and an explanation of when this action needs to be taken.

Any time a change has been made to the "Preferences - Point Of Sale" screen in the BakeSmart Main System you must update your preference on the POS Stations. You can also edit Preferences directly on the POS Station. The settings you change will only be applied to that specific station.

Updating Preferences can only be done on the POS Station.

From the POS Main Menu touch the "Administration" button. Enter a password with administrative privileges.

On the "POS Administration Menu" touch the "Edit Preferences" button.

In the "Edit Preferences" screen you can change any preferences you would like or simply update from the Preference changes made in the BakeSmart Main system.

Make sure you select the store location!

After you have selected the store location click the "Update Preferences from Served Files" button. After the update completes click the "Done" button.

*****Remember: You will need to update preferences on each POS Station.***