

Setting Up Discount Groups

This article provides instructions on how to set up a discount group and assign the discount group to a single product or set of products.

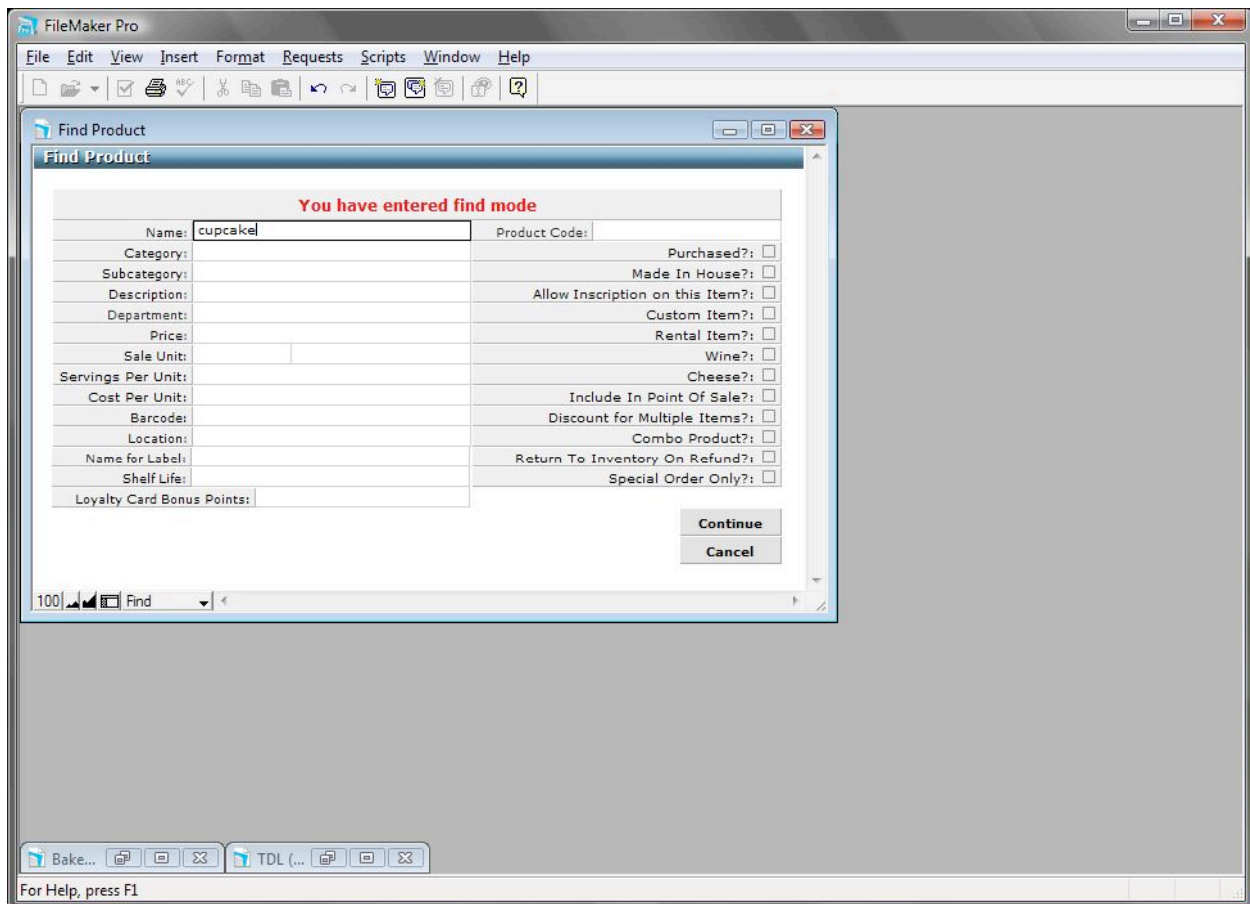
In this scenario we will be adding a "Bakers Dozen" discount group to BakeSmart.

First we will need to select the item(s) that the discount applies to.

From the BakeSmart home page select "Products" then "Find Product."



In this instance we will be searching for "Cupcake" so we can add a "Bakers Dozen" discount group to the product.





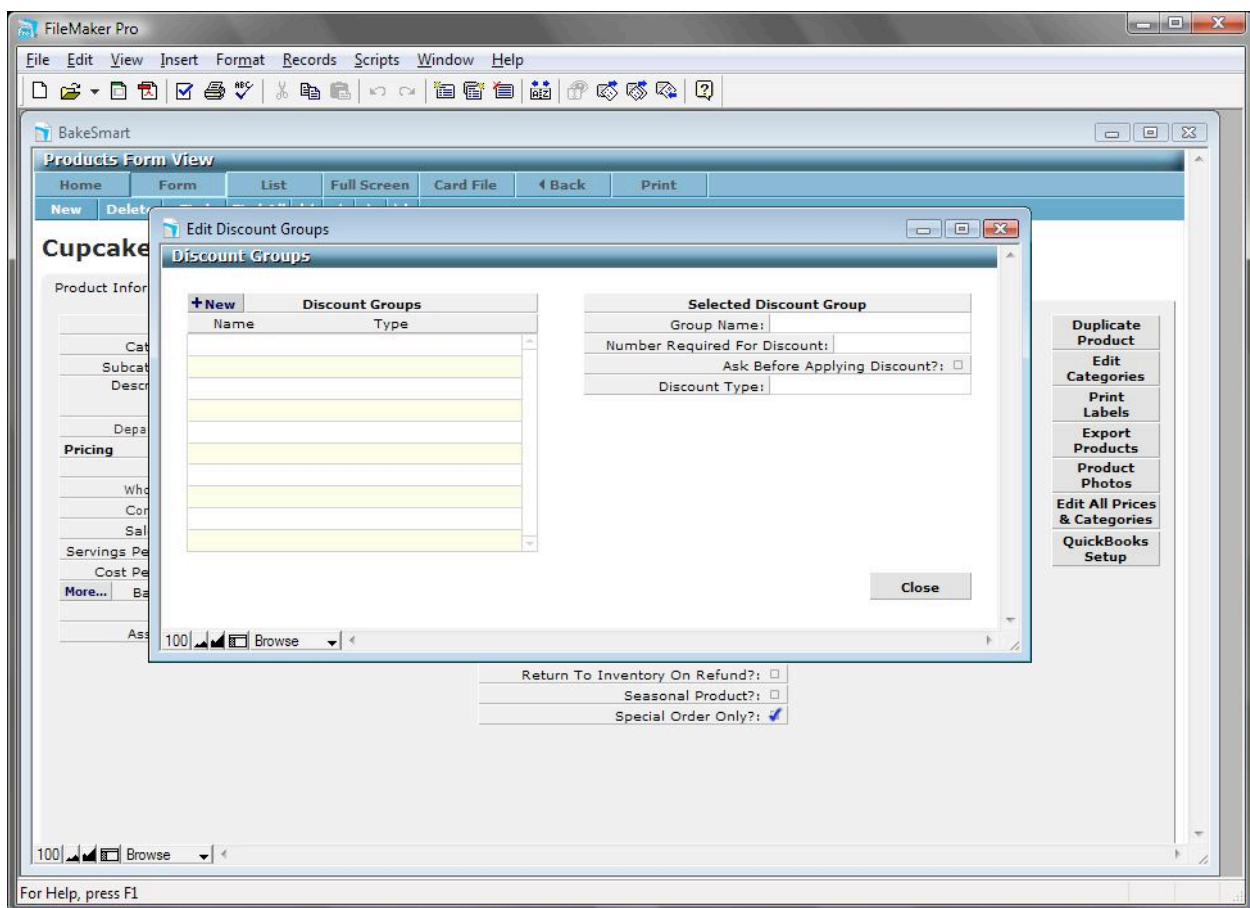
After the search returned the results for "Cupcake" we double-click on cupcake and are brought to the "Form View" for "Cupcake"

In the lower right of the second column, check the box next to "Discount for Multiple Items". When you check this box you are either presented with a "More" button (if there are already discount groups created) or the "Discount for Multiple Items" screen will load if no discount groups are currently available.

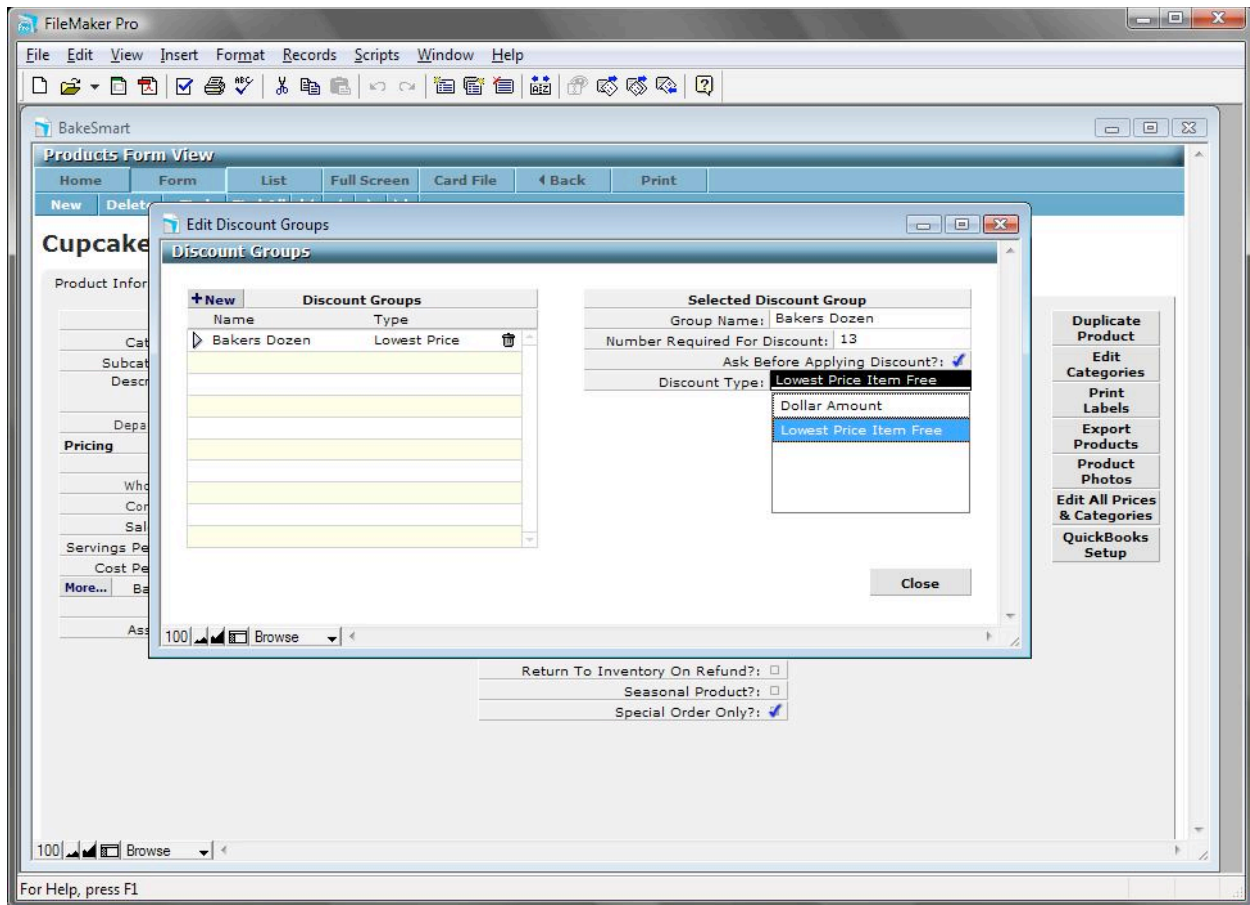
Since this is a "fresh" install of the BakeSmart application we will need to create our first "Discount Group".

In the "Discount for Multiple Items" window click the button labeled "Edit Discount Groups"

The "Discount Groups" screen will appear. Click the "+New" button to create a new "Discount Group".

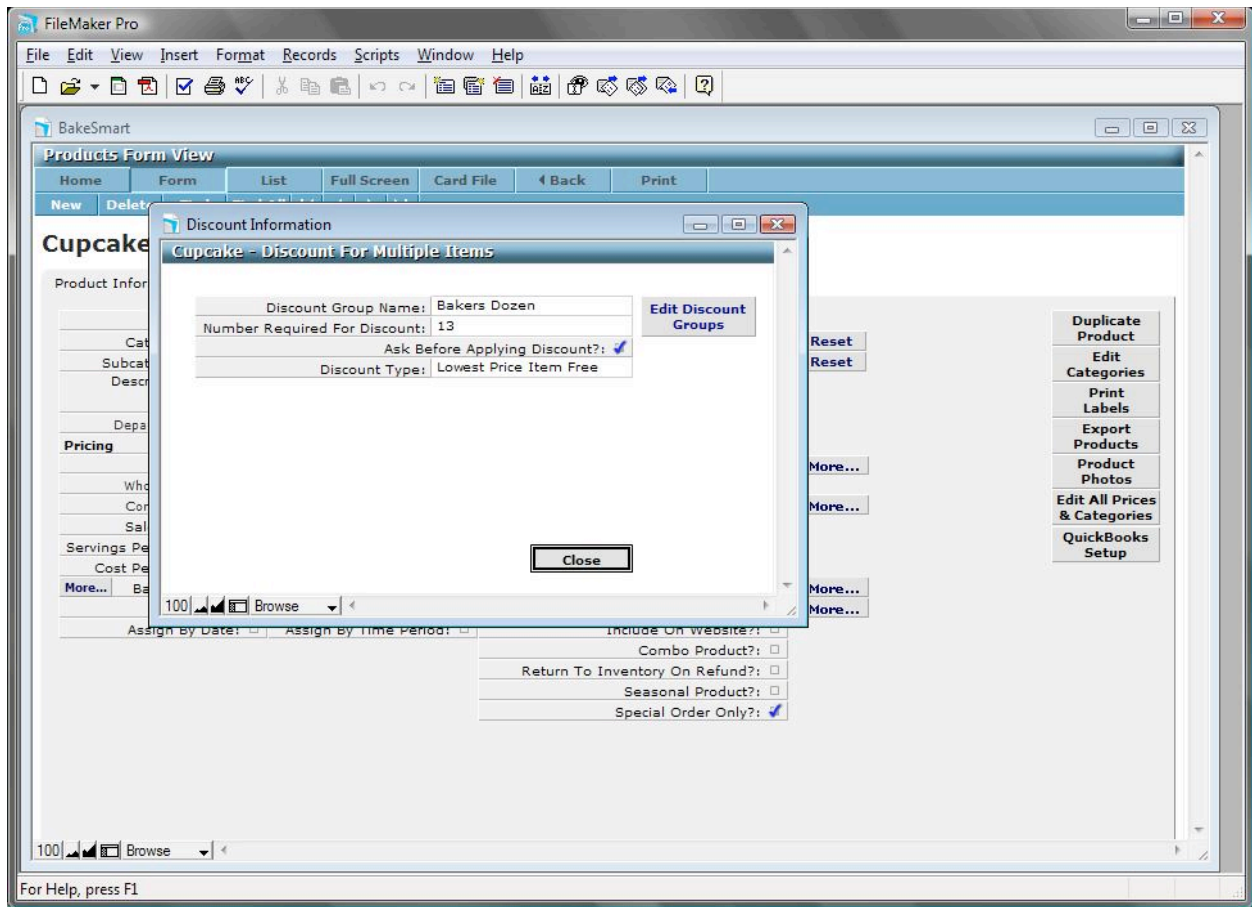


We will then need to configure the Discount Group by entering a Group Name, the number of items required to be purchased for the discount to apply, and determine if the POS should prompt the counter employee to approve the discount before applying and they type of discount we are going to give.



After we enter the desired discount information and click the close button we are returned to the "Discount for Multiple Items" screen. We can then click the Discount Group Name field and see a drop down list of all the Discount Groups available. (In this scenario we only have one group - "Bakers Dozen".)

Click the name of the "Discount Group" from the drop down list and the remaining information will be auto populated from the information about the selected "Discount Group".



Click the close button in the "Discount for Multiple Items" window.

We have now completed setting up a "Bakers Dozen" discount for cupcakes.